

## **New Approaches, New Skills for Social Inclusion**

### **Project Board**

**Meeting to held on 15<sup>th</sup> April 2011 at Horizon College, Alkmaar, The Netherlands**

#### **Agreed action points**

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Action no	Ref to notes	Action	By whom	By when
1	2	Re-profile budget so 3 or 4 payments MBO Raad	UTS	1/6/11
2	2	New contract to be signed by MBO Raad	JvZ	1/6/11
3	2	All staff to complete time sheets	All	monthly
4	2	Staff reporting from to be prepared	UTS	1/6/11
5	2	Guidance not on expenses etc for participating colleges	UTS	1/6/11
6	4	Project documentation to be in English and Dutch with a 'teaser' in French and German	UTS/MP	31/1/12
7	4	Link between key objectives and project plan	UTS	1/7/11
8	8	Dates fro seminars to be set	SP/MdG	1/7/11
9	8	Programme for plenary at AOC conference in November	SP/MdG	1/8/11
10	10	Date of next meeting – 25/1/12	All	